

## MEETING #24 - July 11

At a Regular Meeting of the Madison County Board of Supervisors on July 11, 2017 at 4:30 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

### PRESENT:

Present: R. Clay Jackson, Chairman  
Jonathon Weakley, Vice-Chairman  
Robert Campbell, Member  
Kevin McGhee, Member  
Charlotte Hoffman, Member  
Daniel J. Campbell, County Administrator  
V. R. Shackelford, County Attorney  
Mary Jane Costello, Asst. County Administrator/Finance Director  
Jacqueline S. Frye, Deputy Clerk

### Call to Order

#### *Pledge of Allegiance & Moment of Silence*

#### **1. Determine Presence of a Quorum/Adopt Agenda**

Chairman Jackson advised that all members are present; a quorum was established.

Chairman Jackson noted the following additions to today's Agenda:

#### 8. Old Business

##### Item 8f: Malvern Speed

#### 9. New business

##### Item 9b: Virginia Outdoor GIS Fee Waiver Request

#### 6. Finance

##### Remove 6b: Actual Encumbrance Amounts & Departments

##### 6d: Supplemental Appropriations

Supervisor Campbell moved that the agenda be approved as amended, seconded by Supervisor Hoffman. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

#### **2. Public Comment:**

Chairman Jackson opened the floor for public comment.

The following citizen(s) provided comments:

- ✓ Robert Legge: Comments pertained to the upcoming retirement of Brian Duncan, Ex. Director (RRCS) effective February 1, 2018; committee will be active over the next several months to recruit a new Director in 2018 to operate the RRCS program
- ✓ Joe May: Apologized for a recent letter published in the Madison Eagle; doesn't feel that citizens realize the responsibilities/duties required by the Board members [some members are still working full-time]); feels the operations (by the Board) have improved over the past two (2) years; accolades to the County Administrator and Finance Director

With no further comments being brought forth, Chairman Jackson closed the public comment opportunity.

#### **3. Constitutional Officers**

*a. Circuit Court Clerk:* Leeta Louk, of the Circuit Court was present to provide the following stats from her office from January through June of 2017:

\$77,505.95 (Received from County grantor tax)

\$8,292.29 (Costs for providing copies)

965 Instruments recorded

117 Judgements processed

124 Concealed weapons permits

138 Criminal cases (felony misdemeanors and/or infractions)

58 Civil cases filed

58 Estates

35 Court dates

\$297,000.00 (Received for the State with \$197,000.00 attained through grantor taxes\_  
 \$99,564.00 (State fees)

#### 4. County Departments –

**Madison School System:** Bob Chappell, SB representative, advised that the Madison County School Board has informed the Superintendent that the Superintendent's contract will not be extended past the end date of June 30, 2018; the Superintendent and Madison County School Board will work cooperatively to start the search process for a future replacement.

#### 5. Committee/Organization

**Presentation:** Chairman Jackson advised that Nick McDowell plans to provide a brief presentation within the next month.

#### 6. Finance

**a. Claims for June 2017:** The Finance director noted there are claims for 2017 (Post Year) and FY2018.

**FY2017:**

\$27,212.04

\$52,907.77

\$80,119.48 (Total)

**FY2018:**

\$574,94.16

\$ 26,990.89

\$601,932.05 (Total)

**Total claims: \$682,050.53**

The Finance Director advised that:

- Eleven bills totaled 89% of the above referenced total disbursements
- \$234,000.00: Payment to the regional jail (1st quarter)
- \$100,000.00: Annual payment to the local rescue squad
- \$100,000.00+: Payment to VaCORP for annual amount for property/liability insurance
- \$54,000.00: Annual payment for LODA insurance
- \$17,000.00: Quarterly installment on workmen's compensation

Supervisor Weakley moved the Board approve June Claims for **FY2017** totaling \$80,119.18, seconded by Supervisor Campbell. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

Supervisor Weakley moved that the Board approve June Claims for **FY2018** totaling \$601,932.05, seconded by Supervisor McGhee. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

Comments:

- Supervisor Campbell: Advised of questions regarding revenue noted in the Treasurer's report

The Finance Director advised that nothing has been reported for July or August; figures won't be known until the first part of August 2017; also noted that 'unrealized use of the fund balance is a positive thing

- Supervisor McGhee: Referred to the unrealized fund balance (from the past year)
- Supervisor Weakley: Referred to the CSA balance (noted in the Treasurer's Report)

The Finance Director advised that:

- ✓ Figures noted (for CSA) are estimates only
- ✓ CSA's funding appeared to be ok at the end of May 2017;
- ✓ Feels that funding may be needed (local share) depending on the estimated state share
- ✓ CSA charges involve (unknown) Medicaid adjustments
- ✓ Expenditures for CSA appear to be better managed at this time

The Finance Director provided an update on issue brought forth from the Office of Children's Services regarding questionable costs (\$66,000.00) that were discovered during an audit that the County was being requested to repay (at the request of the State Auditor). Correspondence has now been received to advise that due to there being no official policy in place (by the Office of Children's Services), the County will no longer be required to repay the \$66,000.00 as previously requested. A letter has recently

been received to advise that due there being no official policy in place (by the Office of Children's Services), the County will no longer be required to repay the above referenced funding amount.

The County Administrator advised that a letter of corrective action was also submitted (from the County) and accepted.

**b. FY2018 Budget Document:** The Finance Director presented the FY2018 Budget Document (Expenditures/Revenues) and Resolution #2017-6 [To Appropriate FY2018 Budget] for review and discussion.

Supervisor Campbell moved that the Board Resolution #2017-6 [To Appropriate FY2018 Budget], seconded by Supervisor McGhee. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

## 7. Minutes:

### a. #21

Chairman Jackson called for corrections and/or approval of Minutes #21.

Supervisor Hoffman moved that the Board approve Minutes #21 as submitted, seconded by Supervisor McGhee. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

## 8. Old Business:

**a. Line of Credit Re-Financing Resolution:** The County Administrator provided a copy of a resolution and bond agreement document for review/consideration. Representatives from VML/VACo attended a recent meeting, during which time the Board agreed to the principles of refinancing the \$2,000,000.00 line of credit. The resolution and bond agreement will require the Board to authorize the 'issuance of the sale of the public improvement refunding bond Series 2017 with a maximum principle amount NTE \$2,028,000.00, and the execution of certain documents prior to connection thereof'. The interest rate on the outstanding principle amount cannot exceed 2.39% at the time of closing. The technique being considered is for a tax exempt financing mechanism that will eliminate any intent (on the part of the County) to invest or gain interest and/or revenue associated with the refinancing option. Today's documents have been reviewed by the County Attorney and County Administrator, and require signatures of both individuals and the Board Chairman. The individual selected to serve as Bond Counsel has provided this type of service to several localities.

### Comments:

- *Supervisor Weakley: Explained that today's action involves the remaining line of credit funding borrowed to complete school projects; procedure will allow the County to attain a fixed rate*

Supervisor McGhee moved that the Board approve the Resolution of the Board of Supervisors of the County of Madison, Virginia, Authorizing the Issuance and Sale of its Public Improvement Refunding Bond, Series 2017 in a Maximum Principal Amount NTE \$2,028,000 and the Execution and Delivery of Certain Documents Prepared in Connection Therewith, seconded by Supervisor Weakley. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

**b. Regional Radio System – Letter Agreement with Black & Veatch (Regional Consultant):** Chairman Jackson called for questions/comments on the letter agreement that has been presented.

The County Administrator explained that the agreement is for professional services only.

Supervisor Campbell moved that the Board approve the Letter of Agreement (With Black & Veatch) as presented, seconded by Supervisor Weakley. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

**c. Healthy Families Virginia Proposed Memorandum of Understanding w/Culpeper County – Valerie Ward, DSS, Sarah Berry, Culpeper CHS Representative:**

Valerie Ward, DSS Director, was present and advised that discussions have focused on suggestions programs and/or initiatives that will decrease the escalation of costs; verbalized support of the Healthy Families program, which focuses on providing effective interventions with families/children before a problem arises that calls for involvement in the court system, foster care, or CSA services. The Healthy Families Program has been serving regional families for years and has assisted the local DSS office.

Lisa Peacock, Director of CDHS was present to provide highlights of the Healthy Families of America program, and hopes the Board will consider allowing Culpeper County to operate the program in Madison County. A power point present provided the following statistics:

### Healthy Families Virginia

- ✓ HFA model was developed in 1992 (by Prevent Child Abuse America)
- ✓ Program is nationally recognized, evidence-base home visiting program designed to work with overburdened families who:
  - Are at risk for adverse childhood experiences (including child maltreatment)
  - May have histories of trauma, intimate partner violence, mental health and/or substance abuse issues
- ✓ Services begin prenatally or right after the birth of a baby and are offered voluntarily, intensively and over the long-term (3-5 years after birth of a baby), bonding with child, appropriate disciplinary techniques, etc.
- ✓ Connects with parents with a variety of services (home visitor who supports family before child is born until child enters school)
- ✓ Program has been proven to reduce child abuse/neglect and increase children's access to routine healthcare and immunizations
- ✓ (Website: <http://pcav.org/healthy-families/>)

### Culpeper Human Services – Families First

- ✓ CHS has operated Families First (a Healthy Families Program) in Culpeper County for over 20 years
- ✓ Current annual budget is \$177,800
- ✓ Number of employees is 4 (80% employees)
- ✓ Works closely with DSS staff, hospital staff, and the Health Department for referrals

### VDSS Request for Partnership

- ✓ Ask CHS to be fiscal agent for Healthy Families Fauquier, Orange, Madison and Rappahannock Counties on May 12th with official request on May 17th. Reasons:
  - Align mission to prevent child maltreatment with DSS mission
  - VDSS has contractual relationship with CHS so no learning curve to implement – can hit the ground running
  - Proven capacity to manage sole resource contracts and provide support for a program manager

Explore future of Healthy Families in the Region for FY2019

*\*Since this is the last year of a three-year grant opportunity, it's hoped that the proposed program can move forward and partnership with the surrounding localities\**

### Steps since VDSS Request

- ✓ May 17'2017 – CHS Board met and approved moving forward with partnership
- ✓ June 6'2017 – Appeared before Culpeper Board of Supervisors (approved to move forward/MOU drafted)
- ✓ June 21'2017 – Draft MOU sent to four county administrators and county attorneys – meetings held with local social services offices

## Funding

PROGRAM	VDSS AWARD	10% OF AWARD	TOTAL AMOUNT
Fauquier	\$104,708	\$10,470.80	\$115,179
Madison	\$84,736	\$8,473.60	\$93,210
Orange	\$97,321	\$9,732.10	\$107,053
Rappahannock	\$68,486	\$6,848.60	\$75,335
<b>TOTAL</b>	<b>\$355,251</b>	<b>\$35,525.10</b>	<b>\$390,776</b>

### Total Additional Funding to Support Transition (Start-up)

- ✓ \$105,000
- ✓ \$64,970 (up front dollars for IT support, office supplies, HR hiring costs, and the 10% indirect costs for the transition)

- ✓ \$50,030 balance: O this, \$35,525 for total indirect cost added to each award and \$14,505 amount to be used for travel/training (divided between the 4 contracts)

**Number of Families to be served – FY2017 Projections/Goals**

	Fauquier	Orange	Madison	Rappahannock
Type of Service				
Screenings	150	130	48	24
Assessments	25	24	18	6
Home Visits	45	34	28	10
Monthly newsletters	240	120	100	60
Families Being Served (as of July 1, 2017)	14	12	9	2

**Program Staff – Grant Projections for FY2018**

STAFF	Fauquier	Orange	Madison	Rappahannock
Family Support Worker	1.5	.8	.65	.5
Family Resource Specialist	.125	.15	.15	.125
Supervisor	.125	.25	.25	.125
Program Manager	.13	.13	.13	.13

**Match Requirement**

- ✓ Cost Sharing and matching funds can be "in-kind" or "cash"
  - Demonstrates commitment to project
  - May or may not be required by agency
- ✓ If not required, you may cost-share/match to show commitment

- ✓ Required percentage is specified by VDSS (i.e. 15% of direct cost)
- ✓ In-kind - Defined as things that could exist (or could happen) without the grant and the following are generally accepted as in-kind contributions:
  - Personnel time given to the project
  - Person on loan from another organization/corporation
  - Use of existing equipment
  - Use of existing laboratory equipment or facilities
  - Waived or unrecovered indirect cost amount- if funding agency pays indirect cost for administration of the program
  - Use of office space

#### In-Kind or Cash Per Locality

			<b>Match Requirement 15%</b>	
<b>Locality</b>	<b>VDSS Award</b>	<b>10% Admin (Indirect)*</b>	<b>Cash or In-Kind</b>	<b>Total</b>
<b>Fauquier</b>	104,708.00	10,470.80	15,706.20	120,414.20
<b>Madison</b>	84,736.00	8,473.60	12,710.40	97,446.40
<b>Orange</b>	97,321.00	9,732.10	14,598.15	111,919.15
<b><u>Rappahannock</u></b>	<u>68,486.00</u>	<u>6,848.60</u>	<u>10,272.90</u>	<u>78,758.90</u>
<b>Total</b>	355,251.00	35,525.10	53,287.65	408,538.65

- Verifying Cash Contributions
- Virginia Department of Health stated locality funds were approved for Healthy Families Programs in Fauquier and Orange Counties for FY 2018.
- Need to verify:
  - Fauquier = \$8,000
  - Orange = \$5,000

In closing, it was noted that:

- ✓ Madison County would need to clarify the relationship between Culpeper and Madison
- ✓ Valerie Ward, DSS, could be elected to serve on the committee (to represent Madison County)
- ✓ Currently has a part-time employee working in Madison County
- ✓ If any locality elects to 'opt out' or doesn't sign the MOU, CHS cannot proceed as the operator
- ✓ VDSS would have to find another program plan operator

#### Comments from the Board

- *Supervisor Campbell: Feels that system improvements are being suggested; more agencies are spending more dollars to eliminate a problem that seems to only get worse; funding being spent to solve issues that eliminate interventions/ideas from faith based*

organizations; feels that the government confiscates wealth in an effort to decide how the funds are spent (i.e. grants, consumer tax dollars, etc.)

- Chairman Jackson: Feels that Healthy Families is actually costing the County; DSS and CSA costs have steadily increased over the years; based on today's diagram, Healthy Families is actually costing the County about \$10,385.00 per family (stats show 9 families); feels the localities can't continue to 'throw funding' (into a program) as a means of fixing a problem that doesn't seem to go away
- Supervisor Hoffman: Feels the overall costs will increase within the coming years; concerned about the State initiating programs and then pull funding and leave the funding burden upon the counties.
- Supervisor McGhee: Verbalized favor of the program if the investment will yield a return and a decrease in other associated costs (i.e. CSA); referred to the fact that (the County) has no FY2018 cash start-up funding in place for the proposed program
- Supervisor Weakley: Questioned if additional staffing will be in place; questioned who will attain collection of data

Responses from Ms. Peacock:

- CHS works with various faith based/ministerial organizations that provide social public ministry
- The church has suffered a lack of attendance which has caused a decrease in the amount of funding they've previously provided
- CHS feels that working more closely with governmental organizations and initiating partnerships will make a significant impact
- Healthy Families is evidenced based and has been found to reduce acts of child abuse
- CHS urges the Board to have this program in Madison
- CHS staff will work closely with Ms. Ward to help identify local families that are seen to be most at risk and could benefit
- CHS suggests that stats be provided for a six-month period and be reviewed/considered
- Healthy Families assess thirteen (13) critical milestones that are met through the program
- State agencies aren't fully mindful of the impact on local tax dollars (in her opinion)
- CHS will provide all localities with stats of how funding is being utilized

Ms. Ward advised that:

- ✓ Healthy Families will provide an intensive visiting program
- ✓ There is no other service of this type available to serve the County's nine (9) at risk families
- ✓ There are several CSA families that could be impacted by the program being offered
- ✓ A Healthy Families employee has been actively involved with the Madison Strong Coalition, and has been working with the local ministerial association, in an effort to establish a relationship as to how faith based techniques can be incorporated

Additional highlights provided by Ms. Peacock:

Culpeper County currently serves about thirty (30) families

Funding (for Healthy Families) consists of a separate grant

State funding was cut at one point which caused CHS to reduce staff (to 80%) and the number of families being served

Culpeper County did provide some additional funding after seeing the value in the program being offered

CHS will create a 'value' (for Madison) so the impact of the program can be realized

Grant funding has been allocated based on the State's format

Additional concerns from the Board focused on whether there was a way to track program stats for the Healthy Families program, to which Ms. Peacock advised that a case management data system (PEMS) is currently in place and will be utilized by CHS staff in order to provide accurate record of all program data.

The County Administrator referred to the MOU and the fact that a termination clause is in place; if there is a shift in the funding responsibility, the County can withdraw its funding and all services provided will end on June 30th of each fiscal year. It was also noted that the Board will have to assess the funding mechanism during the annual budgetary process.

Ms. Peacock noted that tonight's presentation will be held in other localities within the coming weeks. CHS staffing utilizations will be assessed in order to accommodate the need for additional staff to work closely with other entities (i.e. DSS, local hospitals, etc.) that will be included in the program, and to also assist with maintaining accurate data and funding accountability. In closing, she advised that tracking is being done on transient families (relocating from one surrounding locality to another), but if a family moves outside the local planning district, data tracking is a bit more challenging.

Sarah (Essie) Berry, CHS, was also present and thanked the Board for allowing tonight's presentation; advised that the Healthy Families program has been operating in Culpeper County in conjunction with the DSS office; Healthy Families is able to provide services (i.e. drug/substance abuse, disciplinary techniques, transportation assistance, etc.), an intervene if child abuse is suspected, and offer support to help a family nurture and grow in a healthy way. CHS also works with local hospitals to assist individuals who are pregnant. In closing, she noted that having accurate information (i.e. data) in place will allow CHS to assist Madison's families.

In closing, Ms. Peacock advised that CHS tries to control CSA costs, but also noted that this task is difficult due there being unpredictability when an urgent need may arise (i.e. foster care) or other issue for at-risk families. Additional funding for the program was awarded (through the General Assembly) totaling \$9,000,000.00, and statewide goals for the Healthy Families program have been met and have also greatly impacted families.

***d. Update on Easement for SNP Displaced Households Memorial***

***e. Update on Criglersville Cottage Lease w/Madison Historical Society:*** The County Attorney advised that he has received data for the easement for SNP displaced households' memorial. Particulars on the cottage lease agreement are still needed from the Board. A public hearing will need to be scheduled on both aforementioned items.

After discussion, it was suggested that the public hearings be scheduled for the first meeting in September on:

- ✓ Easement (for SNP) at Criglersville
- ✓ Malvern Patrol (Ordinance #2010-1)
- ✓ Cottage Lease (at Criglersville)

For the first meeting in September 2017.

Jim Lillard was present and questioned whether there would be interference with the cottage if the school property was ever sold (by the County).

The County Attorney advised that the memorial will be in the form of an easement, and will go with the land; the cottage will be in the form of a lease agreement.

***f. Malvern Patrol (Ordinance #20110-1 [To Designate the Private Roads Within Malvern of Madison Subdivision as Highways for Law Enforcement Purposes]):*** Chairman Jackson advised that the public hearing session will allow the Board to receive citizen input on the aforementioned matter.

**9. New Business:**

**a. Micro-Enterprise Loan Program – Tracey Gardner, Economic Development/Tourism Director:** Tracey Gardner, Director of Economic Development & Tourism, was present and provided several documents pertaining to the micro-enterprise loan program. The original initiative was completed and can now be utilized again. After discussions with the Town Council, the following individuals have agreed to serve on a Committee:

- ✓ Alma Lu Ayers (Madison Town Council)
- ✓ Steve Grayson (Union Bank)
- ✓ Moneka Bell (Wells Fargo)
- ✓ Charles Carter (Potential member)

The loan initiative will consist of the following criteria:

- ✓ Loan amount of \$30,000.00
- ✓ For every \$10,000.00 loaned out, the business has to create at least one (1) job
- ✓ Initiative will also call for a match – funds must be exhausted in downtown Madison
- ✓ Need 1-2 more members (from the County) to serve on the revolving loan committee

The County Administrator advised he was uncertain if the program requires a specific number of members to be assigned to the loan review committee, to which Ms. Gardner advised must be at least five (5). It was advised that:

- ✓ Funding is based on the original CBDG project that was established as a grant for the County
- ✓ The County is responsible for the grant proceeds and handling of the funds, and ensuring that the program design is followed as required
- ✓ All criteria required by the applicant must be tracked
- ✓ The applicant has to invest an amount to match the borrowed sum into the business



- ✓ The loan review committee will be responsible for ensuring that the program design is followed as required
- ✓ The map of the boundaries will also be an important tool for the loan review committee

Additional highlights from monthly economic/tourism report were as follows:

- ✓ Finalizing parade details
- ✓ Attended Go Virginia session and upcoming ones on July 19 at RRRC for BOS
- ✓ Did MESA Sat., July 1 Ribbon Cutting
- ✓ Parade on July 12th – County fair July 12 through July 17th
- ✓ Virginia Living Magazine has recognized Bald Top Brewery as the #1 Bar in Central Virginia
- ✓ Ribbon Cutting Monday, July 10 at Four Calling Birds and Saturday July 15 at Serenity Candles in town
- ✓ Old Parasense Building will house a Coffee Roasting business
- ✓ Local coffee shop will be open in time for the Taste of the Mountains Festival
- ✓ Central VA Partnership meeting with Nancy Price from VEDP Friday morning July 8
- ✓ Met with Lazy Creek Vineyard/Brewery and also a craft beer distributor
- ✓ Posey Detail opening August where Home economics was located
- ✓ Economic Development Summits Monday July 17 and Tuesday July 18
- ✓ Attended Broadband Meeting
- ✓ Working on 25th annual Taste of the Mountains
- ✓ Good crowd and new layout at Shen National Park, Saturday. June 17th for our Communities Tent (this year individual tents)
- ✓ Greaves Historical Marker Ceremony June 24 was great
- ✓ EA Clore was interviewed by PBS in a news series (to air on July 27th)
- ✓ Adding content to website <http://www.madisonva.com>.
- ✓ Making updates to our brochure
- ✓ Emailed the Today Show regarding "Aspire America" segment
- ✓ Sparkle by Abby (Candle vendor) to open shortly (former location of Dudley's Cleaners)
- ✓ SNP Event held on June 17th
- ✓ Ghost Hunting Event (Kemper Ribbon Cutting)
- ✓ Economic Gardening Program

**Comments:**

- *Supervisor Campbell: Advised that the MCPRA is interesting in doing an event – questioned the process that must be followed in order for a request to be made to utilize TOT funding*

Ms. Gardner advised that an initiative was undertaken for the parking lots at White Oak Canyon and Old Rag Mountain; noted that she will discuss the request with Jerry Carpenter, MCPRA Manager about the aforementioned concern.

After discussion, it was the consensus of the Board to appoint Supervisor Hoffman and Chairman Jackson to serve on the micro enterprise loan program committee.

**b. Fee Waiver for Parcel Layers – Virginia Outdoors Foundation:** The County Administrator advised that the proposed request will only involve a few minor changes in the GIS system to remove requested layers. He further advised that when GIS information was established, the initial criteria was more for quality control and used to develop mapping. The state shared concerns about private entities desiring to get this information; any GIS information required a disclaimer before it could be shared within anyone. The initial waiver is for \$140.00.

**Comments:**

- *Supervisor Weakley: Questioned whether other entities/individuals are charged*

It was reported that these types of requests are very rare.

Supervisor McGhee moved that the Board approve the request to waive fees for GIS data as submitted by the Virginia Outdoor Foundation as presented, seconded by Supervisor Hoffman. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

## 10. Public Comment

Chairman Jackson opened the floor for public comment:

The following comments were provided:

- Joe May: Feels that endeavors proposed by Lyndon B. Johnson in 1967 (50 years, trillions of dollars later) and questioned what have we got but duplication of services and an ever expanding bureaucracy from the cradle to the grave; questioned that folks are unfortunate but are so dependent and become a part of the system for the rest of their lives; questioned how do you teach parents to 'bond' with their child

With no further public comments being brought forth, Chairman Jackson closed the public comment opportunity.

#### 11. Information/Correspondence: None

Chairman Jackson advised that a closed session will be necessary with no action to follow.

#### 12. Closed Session: 2.2-3711(A)(1) Pertaining to Discussion, Consideration or Interviews of Prospective Candidates for County Administrator Position]

**a. Closed Session:** On motion of Supervisor Weakley, seconded by Supervisor McGhee, the Board convened in a closed session, pursuant to Virginia Code Section 2.2-3711(A)(1), pertaining to discussion, consideration or interviews of prospective candidates for County Administrator position, with the following vote recorded: *Aye: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

#### **b. Motion to Reconvene in Open Session:**

On motion of Supervisor Weakley, seconded by Supervisor McGhee, the Board reconvened in open session, with the following vote recorded: *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

#### **c. Motion to Certify Compliance:**

On motion of Supervisor Weakley, seconded by Supervisor McGhee, the Board certified by roll-call vote that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code 2.2-3711(A)(7), only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting, with the following vote recorded: *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

**\*No action was taken as a result of closed session\***

#### 13. Adjournment:

With no further action being required, on motion of Supervisor Campbell, seconded by Supervisor Hoffman, Chairman Jackson adjourned the meeting. *Ayes: Jackson, Weakley, Campbell, McGhee, Hoffman. Nays: (0).*

---

R. Clay Jackson, Chairman  
Madison County Board of Supervisors

---

Clerk of the Board of the Madison County Board of Supervisors

Adopted on: July 25, 2017

Copies: R. Clay Jackson, Jonathon Weakley, Robert Campbell, Kevin McGhee, Charlotte Hoffman, V. R. Shackelford, III,  
Constitutional Officers

\*\*\*\*\*



**Agenda**  
**Regular Meeting (#1)**  
**Madison County Board of Supervisors**  
**Tuesday, July 11, 2017 at 4:00 p.m.**  
**County Administration Building, Auditorium**  
**414 N. Main Street, Madison, Virginia 22727**



**Call to Order**

#### **Pledge of Allegiance & Moment of Silence**

1. Determine Presence of a Quorum / Adopt agenda
2. Public Comment
3. Constitutional Officers

4. County Departments

5. Committee/Organizations

6. Finance

a. Claims for July 2017

b. ~~Actual Encumbrance Amounts & Departments~~

c. FY2018 Budget Document

d. ~~Supplemental Appropriations~~

**Minutes**

e. # 21

7. Old Business:

a. Line of Credit Re-Financing Resolution

b. Regional Radio System – Letter Agreement with Black & Veatch (Regional Consultant)

c. Healthy Families Virginia Proposed Memorandum of Understanding w/Culpeper County – Valerie Ward, DDS & Sarah Berry, Culpeper CHS Representative

d. Update on Easement for SNP Displaced Households Memorial

e. Update on Criglersville Cottage Lease w/Madison Historical Society

**f. Malvern Speed (Ordinance #2010-1)**

8. New Business:

a. Micro-Enterprise Loan Program – Tracey Gardner, Economic Development/Tourism Director

**b. GIS Data Waiver Request – Virginia Outdoor Foundation**

10. Public Comment

11. Information/Correspondence (if any)

12. Closed Session: [Virginia Code Section 2.2-3711 (A)(1), pertaining to discussion, consideration or interviews of prospective candidates for County Administrator position]

13. Adjournment

**\*AMENDMENTS NOTED BY STRIKETHROUGH AND ROYAL BLUE WITH YELLOW HIGHLIGHT\***